

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

February 10, 2015

CALENDAR

Feb	10	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
Feb	10	immediately following	Executive Session, J.C. Rice Educational Services Center
Feb	10	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Feb	17	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center
Feb	24	7:00 p.m.	Regular Board Meeting, Hawthorne Elementary School
Mar	10	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center

- A. CALL TO ORDER/PLEDGE
- B. INVITATION TO SPEAK PROTOCOL
- C. SUPERINTENDENT'S STUDENT ADVISORY COUNCIL REPRESENTATIVES
- D. Gift Acceptance - The administration recommends Board acceptance with appreciation recent donations made to the Elkhart Community Schools.
- D. STUDENT RECOGNITION
Bristol Robotics Team
- E. DEPARTMENT SPOTLIGHT
Personnel
- F. MINUTES - January 27, 2015 - Public Work Session
January 27, 2015 - Regular Board Meeting
- G. TREASURER'S REPORT

Consideration of Claims

Bid Award - The Business Office recommends Board approval of the bid award for the Mary Feeser Elementary School Roof Replacement Project.

Bid Award - The Business Office recommends Board approval of the bid award for the Cleveland Elementary School Roof Replacement Project.

Change Order – The Business Office recommends approval of a change order to the bid approved for the Safety, Security, and Capital Improvements Project.

Fundraisers- The Business Office recommends Board approval of proposed school fundraisers in accordance with Board Policy.

H. NEW BUSINESS

Board Policy DJA– The administration presents proposed revisions to Board Policy DJA, Purchasing Authority and Bidding Requirements, for initial Board consideration.

2015-2016 Board Meeting Schedule – The administration presents for initial consideration the Board of School Trustees meeting schedule for 2015-2016.

Grant Acceptance – The administration seeks Board acceptance of grants received without prior Board approval.

I. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

J. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

K. ADJOURNMENT



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INSTRUCTION AND LEARNING
J.C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5559
(574) 262-5556 fax
www.elkhart.k12.in.us

Memorandum

TO: Dr. Rob Haworth
FROM: Dr. John Hill *John Hill*
DATE: January 27, 2015
RE: Gift Approval – Music Department

Rebecca Rice has offered to donate one (1) Knilling 171F Cello (serial number 85519) to the music department of the Elkhart Community Schools.

Quinlan & Fabish Music Company has examined the instrument and finds it to be in good condition. The fair market value of the instrument is \$500.00.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation be sent to:

**Rebecca Rice
51099 CR 25
Bristol IN 46507**

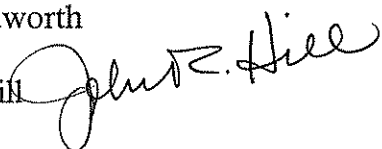
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CURRICULUM AND INSTRUCTION
J. C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5559 / 5556 fax
www.elkhart.k12.in.us

Memorandum

TO: Dr. Rob Haworth
FROM: Dr. John Hill 
DATE: February 5, 2015
RE: Gift Approval – Music Department

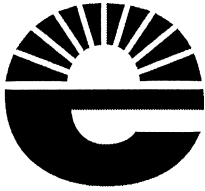
John Funk has offered to donate one (1) Kohler & Campbell Spinet Piano to the music department of the Elkhart Community Schools.

Wesco Tuning Service via Steve Hicks has examined the piano and finds it to be in good condition. The fair market value of the instrument is \$700.00.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation be sent to:

John Funk
25205 Shawn Drive
Elkhart IN 46514

rit



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STUDENT SERVICES

J. C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5540 / 5548 fax
www.elkhart.k12.in.us

DATE: January 23rd, 2015
TO: Dr. Rob Haworth
Board of School Trustees
FROM: Anthony England, Director of Student Services
RE: Donation Approval

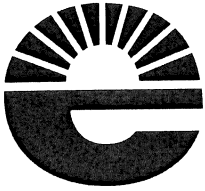
MSC Industrial Supply Company's Community Outreach Team recently donated:

54 coats
32 hats
27 pairs of gloves
8 sweatshirts
5 hat and glove sets
1 pair of ear muffs
4 packs of socks

These items will be districted to students in Elkhart Community Schools.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

MSC Industrial Supply
Community Outreach Team
Attn: Mr. Kirk Henninge
28551 Laura Court
Elkhart, IN 46517



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ELKHART MEMORIAL HIGH SCHOOL
Elkhart Community Schools
2608 California Road, Elkhart, IN 46514-1222
(574) 262-5600 / 5625 fax
www.elkhart.k12.in.us

DATE: January 22, 2015
TO: Dr. Rob Haworth
Board of School Trustees
RE: Donation Approval

We are in receipt of an extracurricular donation in the amount of \$500.00 for the girls/boys track team. This donation will go towards the purchase of team sweats, team shirts, shoes, equipment, and other miscellaneous costs associated with this program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Hops Quality Detailing Inc.
5020 Verdant St.
Elkhart, IN 46516-1222

Thanks,

Jacquie Rost
Elkhart Memorial High School, Athletic Director



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PINEWOOD ELEMENTARY SCHOOL
Elkhart Community Schools
3420 East Bristol Street, Elkhart, IN 46514-4468
(574) 262-5595 / 5745 fax
www.elkhart.k12.in.us

DATE: 01/07/2015

TO: Dr. Rob Haworth
Board of School Trustees

FROM: Carla Hochstetler - Vice-Principal
Kathy Goodrich - School Nurse

RE: Donation Approval

A donation from Trinity United Methodist Women in the amount of \$200 has been donated to Pinewood's school nurse and will be placed in our School Extra Curricular Account for her use as described; The intention of this donation is to help support programs that benefit women, children, and the youth of our community. Items such as supplies that may be needed to provide clothing, food, or other things for the children of Pinewood.

We are requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Trinity United Methodist Women
51905 Northfield Dr
Elkhart, IN 46514

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

January 27, 2015

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart - 5:30 p.m.

Time/Place

Board Members
Present:

Carolyn R. Morris
Susan C. Daiber

Karen S. Carter
Dorisanne H. Nielsen
Jeri E. Stahr
Douglas K. Weaver

Roll Call

Absent:

Glenn L. Duncan

ECS Personnel Present:

Doug Hasler
Rob Haworth
John Hill

Doug Thorne
Bob Woods

The Board heard a presentation from John Hutchings, Horizon Education Alliance, about the Reaching Higher Program designed to promote college for middle school students in Elkhart Community Schools and Goshen Community Schools. The Board discussed the regional showing of Rise Above the Mark at the Lerner; Board compensation; the current legislative session; the Career and Technical Education funding; and the agenda for the regular Board meeting.

Topics
Discussed

The meeting adjourned at approximately 6:20 p.m.

Adjournment

APPROVED:

Signatures

Carolyn R. Morris, President

Karen S. Carter, Member

-absent-
Glenn L. Duncan, Vice President

Dorisanne H. Nielsen, Member

Susan C. Daiber, Secretary

Jeri E. Stahr, Member

Douglas K. Weaver, Member

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
January 27, 2015

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – 7:00 p.m.

Place/Time

Board Members Present:	Carolyn R. Morris Glenn L. Duncan Susan C. Daiber	Karen S. Carter Dorisanne H. Nielsen Jeri E. Stahr Douglas K. Weaver
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Roll Call

President Carolyn Morris called the regular meeting of the Board of School Trustees to order. The Pledge of allegiance was recited.

Call to Order/Pledge

Mrs. Morris discussed the invitation to speak protocol.

Protocol

Brooke Troyer from Memorial High School and Olivia Haworth from Central High School were welcomed and introduced themselves representing their school's Superintendent's Student Advisory Council (SSAC). Brooke is a freshman and a member of the volleyball and swim team; on February 15th Memorial will be holding a coffee house event; tardy lock outs have started this semester; and swimming and wrestling sectionals begin this weekend. Olivia is a sophomore and student council treasurer, member of Move2Stand, and the cross country team. Upcoming events at Central include: Riley Dance marathon in March; National Honor Society blood drive; ISSMA contest; boys and girls basketball doubleheader against Penn; a jean drive and random acts of kindness events for Move2Stand; and "Say What Karaoke" for Student Council.

SSAC Representatives

The Board recognized Greta Boecher, an Eastwood Elementary student, who organized a free showing of the movie *ELF* at the Lerner the week before Thanksgiving to benefit the Humane Society. David Bird, Elkhart Community School's (ECS) School Without Walls coordinator, recommended her for the recognition after talking with the general manger of the Lerner, David Smith. The screening had the most people ever to attend a free movie and it generated the most giving for a non-profit since he's been at the Lerner. Greta's parents did provided some guidance, but she did everything to plan, advertise, and coordinate the event. Because of this 9 year olds community engagement, this will now become an annual event at the Lerner.

Student Recognition

Pam Melcher, food services director, gave a report highlighting the department. Food services has 219 positions, filled by 190 employees; 4,469 breakfasts, 9,700 lunches, 7,465 snacks, and 285 dinners are served daily; 70% of students in ECS are free/reduced; 7 schools participate in the Fresh Fruit and Vegetable program; at the community

Department Spotlight

eligibility provision (CEP) schools, student participation has increased at a minimum of 15 meals per day with the maximum of 75 meals per day; all secondary schools now offer salad bar daily and catering services are being promoted throughout the corporation as an opportunity to generate revenue. Food services is looking to implement Chefs Move to School and Farm to School programs in the future. A video representing the passion food service staff has for providing nutritious meals for students in our schools was shown. Mrs. Melcher introduced her staff Diana Karre, secretary; Mary Ann Bloomingdale, secretary/bookkeeper; Nicole Scheetz, bid & commodity coordinator; Candy Kirchner, training specialist; Marsha Hall, Memorial & catering manager; Donna Karacson, Memorial assistant manager; Sharon Stout, Central manager; Shirley Sawyer, West Side manager; Cheryl Birkey, North Side manager; Linda Corrighan, Pierre Moran manager; Kim Gundy, commissary manager; and Teresa Anderson, satellite manager.

The Board was introduced to Michael Neville, regional manager for Frontier Communications. He wants to help build a relationship between ECS and Frontier and distributed his contact information to all board members.

From the Audience

By unanimous action, the Board approved the following minutes with a correction to the signature page of the January 13th regular meeting to reflect the correct officers:

Approval of Minutes

- January 13, 2015 – Public Work Session
- January 13, 2015 – Regular Board Meeting
- January 13, 2015 – Board of Finance
- January 20, 2015 – Public Work Session
- January 22, 2015 – Public Work Session
- January 23, 2015 – Public Work Session

By unanimous action, the Board approved payment of claims totaling \$7,073,250.92 as shown on the January 27, 2015, claims listing. (Codified File 1415-82)

Payment of Claims

The Board received a financial report for the period January 1 – December 31, 2014 and found it to be in order.

Financial Report

Doug Hasler, executive director of support services, reported the following fund loans repaid effective December 31, 2014: \$2,102,000.00 from Debt Service Fund to Capital Projects Fund; \$35,000.00 from Debt Service Fund to Transportation-Bus Replacement Fund; \$750,000.00 from Debt Service Retirement/Severance Fund to Capital Projects Fund; \$500,000.00 from Transportation-Operating Fund to General Fund; \$480,000.00 from Transportation-Operating Fund to Transportation-Bus Replacement Fund; \$30,000 from Transportation-Bus Replacement Fund to General Fund.

Loan Repayments

The Board was presented with a report from Mr. Hasler on the transfer of appropriations for the 2014 tax funds.

Appropriations Transfer

By unanimous action, the Board adopted a resolution authorizing the transfer of funds between funds during the 2015 calendar year. Mr. Hasler explained this is necessary because property tax distributions

Resolution for Transfer of Funds

occur in June and December, rather than being distributed every month of the year. This makes it necessary to borrow from other funds to avoid interest expense which would result from entering into temporary loans. All fund loans are repaid in full at the end of June and December. (Codified File 1415-83)

By unanimous action, the Board awarded the bid for the Eastwood Elementary School roof replacement project to Slatile Roofing and Sheet Metal Company, Inc. of South Bend, IN as the lowest and best, most responsive and most responsible bidder. This project will be paid out of referendum funding and was \$300,000.00 under budget. (Codified File 1415-84)

By unanimous action, the Board awarded the bid for the Pierre Moran Middle School roof replacement project to Slatile Roofing and Sheet Metal Company, Inc. of South Bend, IN as the lowest and best, most responsive and most responsible bidder. As part of the contract, the Board awarded alternate no. 2 and 3, which conform to the budgetary constraints of the project. This project will also be funded by the referendum. In response to Board inquiry, Tony Gianesi, director of building services, reported the roofing projects will not begin until spring when the weather is warmer. (Codified File 1415-85)

The Board approved an extra-curricular purchase of t-shirts for staff and students at West Side Middle School in the amount of \$2,800.00 to be used as incentives during ISTEP week to be paid out of extra-curricular funds. Funds have been raised through West Side Student Council and National Junior Honor Society activities, not general fund monies.

By unanimous action, the Board approved proposed school fundraisers in accordance with Board Policy. The funds raised through the listed activities are deposited into each school's extra-curricular fund. (Codified File 1415-86)

The Board received a grant submission and award update from Kim Boynton, director of grant development/PreK.

By unanimous action, the Board approved continued alternative residential services agreement for an Elkhart Community Schools (ECS) special education student. (Codified File 1415-87)

By unanimous action, the Board approved an overnight trip request for Memorial High School Charger debate team to travel to Kokomo High School on February 6-7, 2015, to compete in the state debate competition.

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the January 27, 2015 listing and the January 27, 2015 addendum. (Codified File 1415-88)

Bid Award

Bid Award

Extra
Curricular
Purchases

Fundraiser
Approval

Grant Report

Residential
Services
Agreement

Overnight Trip
Request

Conference
Leaves

By unanimous action, the Board approved the following personnel recommendations of the administration:

Administrative appointment of Denise Wappes as supervisor of assessment and data, effective 2/2/15.

Employment of certified staff members Scot Shaw, physical education at Memorial, effective 2/2/15.

Maternity leave of absence for the following four (4) certified staff members effective on dates indicated:

Victoria Culp - first grade at Eastwood, beginning 1/8/15 and ending on 1/21/15

Amy Garretson - physical education at Central, beginning 3/13/15 and ending on 4/10/15

Jennifer Hanson - first grade at Beardsley, beginning 2/24/15 and ending on 5/29/15

Rhiannon Harrison - ENL at Central, beginning 1/26/15 and ending on 2/20/15

Resignation of certified staff member, Raymond Callahan, intervention at Pierre Moran, effective 1/16/15.

Regular employment for the following six (6) classified employees who have successfully completed their probationary periods, on dates indicated:

Heidi Bentzer - paraprofessional at Cleveland, 1/26/15

Andrea Bussard - food service at Beardsley, 1/12/15

William Christensen - paraprofessional at Monger, 1/12/15

Megan Haas - paraprofessional at Daly, 1/12/15

Velma Shafer - bus helper at transportation, 1/16/15

Lanasha Taylor - food service at Beck, 1/20/15

Resignation of the following four (4) classified staff members effective on dates indicated:

Benjamin Adkins - paraprofessional at Monger, 12/19/14

Twila Culbreath - food service at Pierre Moran, 1/16/15

Christopher Gonzalez - bus driver at transportation, 1/20/15

D'Varius Johnson - custodian at Beck, 1/23/15

Retirement of the following three (3) classified staff members effective on dates indicated with years of service in parenthesis:

Esther Halfmann - secretary at ESC, 6/26/15; (11)

Lindy Tucker - bus driver at transportation, 4/30/15; (16)

Helena Yeater - paraprofessional at Memorial, 2/28/15; (10)

Termination of a classified employee, Eva Peters, food service at Memorial, effective 10/31/14; in accordance with Board Policy GDPD, section 1 c, f, g.

Medical leave of absence for Monica Beane, secretary at adult education, beginning 1/20/15 and ending on 6/30/15.

Personnel Report

Administrative Appointment

Certified Employment

Maternity Leave

Certified Resignation

Classified Employment

Classified Resignation

Classified Retirement

Classified Termination

Medical Leave of Absence

The Board heard from from Linda Fine, vice president of the Elkhart Teacher’s Association, there will be a free regional showing of the documentary *Rise Above the Mark* on Thursday, February 19th at the Lerner Theater. The documentary is for parents, teachers, school administrators, and tax payers who care about providing a quality public education for all students.

The meeting adjourned at approximately 8:00 p.m.

APPROVED:

Carolyn R. Morris, President

Glenn L. Duncan, Vice President

Susan C. Daiber, Secretary

Karen S. Carter, Member

Dorisanne H. Nielsen, Member

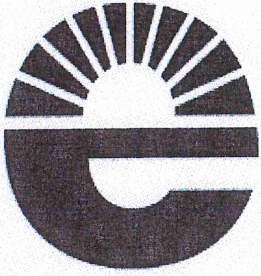
Jeri E. Stahr, Member

Douglas K. Weaver, Member

From the
Audience

Adjournment

Signatures



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BUILDING SERVICES
Elkhart Community Schools
1135 Kent St., Elkhart, IN 46514-1601
(574) 262-5690 / 5693 fax
www.elkhart.k12.in.us

Date: February 3, 2015
To: Board of School Trustees
From: Anthony J. Gianesi
RE: Recommendation for Award

On January 28, 2015 bids were received for the Feeser Elementary School Roof Replacement project.

All bids have been reviewed by Elkhart Community Schools and Fidelis Management for compliance with plans and specifications prepared by Fidelis Management.

The Business Office recommends award of a contract in the amount enumerated (see Fidelis Management recommendation dated January 29, 2015) to Morris and Sons Roofing, Inc. of Bourbon, Indiana as the lowest and best, most responsive and most responsible bidder.

TOTAL	\$ 430,500.00
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The project includes the replacement of the entire roof.

Funding for this project will come from the referendum bonds.

Anthony J. Gianesi
Director of Building Services

Elkhart Community Schools
J.C. Rice Educational Services Center
2720 California Road
Elkhart, Indiana 46514

January 29, 2015

Re: Feeser Elementary Roof Replacement

Members of the Board:

Legal ads for "NOTICE TO CONTRACTORS" were published on January 14, 2015 and January 21, 2015 in two different publications.

There was a very good response from contractors as we received seven bids for this work. Bids were opened and read aloud on January 28, 2015 at 10:00 AM. The bidding documents were reviewed by Fidelis Management for bidding compliance.

The bid includes replacement of the entire roof except the standing seam metal roof areas.

The bid work is within the projected budget and we are hereby recommending the award of the contract to Morris and Sons Roofing, Inc. The contract amount will be \$ 430,500.00

We have also attached the bid tabulations from the bidders for your review.

Respectfully Submitted,

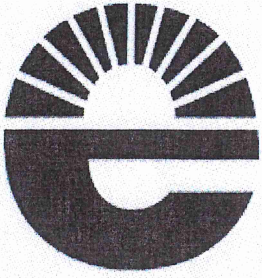
Christopher La Follette
Chairman/CEO
Fidelis Management, Inc.



200 South Hobart Road, Suite 200 Hobart, IN 46342
PH 219-363-4716 FAX 219-947-1856

www.fidelismgmt.com





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BUILDING SERVICES
Elkhart Community Schools
1135 Kent St., Elkhart, IN 46514-1601
(574) 262-5690 / 5693 fax
www.elkhart.k12.in.us

Date: February 3, 2015
To: Board of School Trustees
From: Anthony J. Gianesi
RE: Recommendation for Award

On January 22, 2015 bids were received for the Cleveland Elementary School Roof Replacement project.

All bids have been reviewed by Elkhart Community Schools and Fidelis Management for compliance with plans and specifications prepared by Fidelis Management.

The Business Office recommends award of a contract in the amount enumerated (see Fidelis Management recommendation dated January 23, 2015) to Lawmasters, Inc. of Elkhart, Indiana as the lowest and best, most responsive and most responsible bidder.

TOTAL	\$ 515,900.00
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The project includes the replacement of the entire roof.

Funding for this project will come from the referendum bonds.

Anthony J. Gianesi
Director of Building Services

Elkhart Community Schools
J.C. Rice Educational Services Center
2720 California Road
Elkhart, Indiana 46514



200 South Hobart Road, Suite 200 Hobart, IN 46342
PH 219-363-4716 FAX 219-947-1856

www.fidelismgmt.com



January 23, 2015

Re: Cleveland Elementary Roof Replacement

Members of the Board:

Legal ads for "NOTICE TO CONTRACTORS" were published on January 7, 2015 and January 14, 2015 in two different publications.

There was a very good response from contractors as we received seven bids for this work. Bids were opened and read aloud on January 22, 2015 at 10:00 AM. The bidding documents were reviewed by Fidelis Management for bidding compliance.

The bid includes replacement of the entire roof.

The bid work is within the projected budget and we are hereby recommending the award of the contract to Lawmasters Inc. The contract amount will be \$ 515,900.00

We have also attached the bid tabulations from the bidders for your review.

Respectfully Submitted,

Christopher La Follette
Chairman/CEO
Fidelis Management, Inc.

ELKHART COMMUNITY SCHOOLS
Elkhart, IN

February 4, 2015

TO: Board of School Trustees
Dr. Haworth

FROM: Douglas A. Hasler

SUBJECT: Proposed Change Order

Following a recommendation from the Business Office, the Board of School Trustees voted to award a contract to Gibson-Lewis for the Safety, Security, and Capital Improvements Project in the December 9, 2014 Board meeting. While this award incorporated selected bid alternates, there were additional alternates that were not accepted at that time. The reasons for not accepting all alternates at that time included concern about the increased costs of such alternates exceeding our project budget, and/or concern about the proposed pricing of some of these alternates.

Since December 9th, additional projects (primarily for roofing) have been bid, with the pricing of such bids coming in at levels lower than our anticipated cost. In addition, all of these alternates have been reviewed to determine whether the pricing and the proposed scope of work is appropriate.

At this time, I have asked Tony Gianesi and Jamie Lake to prepare a change order to authorize additional work as part of the Safety, Security, and Capital Improvements Project. This change order would effectively accept various proposed alternates (Items 1-5 as specified on the attached Change Order), and increase the project contingency to allow for the replacement of existing movable partition walls with fixed walls.

Our project budget is sufficient to cover the costs authorized under this proposed Change Order. The additional work reflects improvements that are either necessary (updating of fire alarms), or highly desirable (installation of new storage casework, and the installation of fixed walls).

I will be recommending your approval of the proposed change order in the February 10th Board meeting. If you have any questions concerning this matter prior to Tuesday evening, please contact me at 262-5563.

AIA Document G701 - 2001

Change Order

OWNER Tony Giansi
 ARCHITECT file: 1436.00/F-11
 CONTRACTOR Nick Gurbick
 FIELD

PROJECT: 2014 Security Improvements
 Beardsley ES/Pinewood ES/Woodland ES/West Side MS
 Elkhart, Indiana

CHANGE ORDER NUMBER: **001**

DATE: January 20, 2015

TO CONTRACTOR:
 Gibson-Lewis, LLC
 1001 West 11th Street
 Mishawaka, IN 46544

ARCHITECT'S PROJECT NUMBER: 1436.01-04

CONTRACT DATE: December 19, 2014

CONTRACT FOR: General Construction


THE CONTRACT IS CHANGED AS FOLLOWS:
 See attached summary sheet

The original Contract Sum was	\$6,136,600.00
The net change by previously authorized Change Orders	\$0.00
The Contract Sum prior to this Change Order in the amount of	\$6,136,600.00
The Contract Sum will be increased decreased unchanged	
by this Change Order in the amount of	480,100.00
The new Contract Sum including this Change Order will be	\$6,616,700.00

The Contract Time will be **increased** decreased **unchanged** by 0 days
 The date of Substantial Completion prior to this Change Order was July 31, 2015
 The date of Substantial Completion as of the date of this Change Order therefore is July 31, 2015

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supercede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Kovert Hawkins Architects, Inc ARCHITECT	Gibson-Lewis, LLC CONTRACTOR	Elkhart Community Schools OWNER
630 Walnut Street Jeffersonville, IN 47130 ADDRESS	1001 West 11th Street Mishawaka, IN 46544 ADDRESS	2720 California Road Elkhart, IN 46514 ADDRESS
 BY	 BY	 BY
James C. Lake, AIA Name	 Name	Douglas Hasler Name
January 20, 2015 Date	 Date	 Date

CHANGE ORDER

Change Order No. 1 Summary:				
Item	Description	Amount	RFP #	Claim #
1	Acceptance of Bid Alternate - Pinewood ES #4 - Classroom Storage Casework	51,600.00	NA	NA
2	Acceptance of Bid Alternate - Woodland ES #4 - Classroom Storage Casework	50,300.00	NA	NA
3	Acceptance of Bid Alternate - Beardsley ES #6a - Fire Alarm Simplex	28,900.00	NA	NA
4	Acceptance of Bid Alternate - Pinewood ES #10a - Fire Alarm Simplex	32,700.00	NA	NA
5	Acceptance of Bid Alternate - Woodland ES #10a - Fire Alarm Simplex	26,600.00	NA	NA
6	Increase Contingency Allowance for Value of Scope of Work for Beardsley ES #3 - Removal of Classroom Movable Partition Walls	89,300.00	NA	NA
7	Increase Contingency Allowance for Value of Scope of Work for Pinewood ES #3 - Removal of Classroom Movable Partition Walls	97,400.00	NA	NA
8	Increase Contingency Allowance for Value of Scope of Work for Woodland ES #3 - Removal of Classroom Movable Partition Walls	103,300.00	NA	NA
	Subtotal	480,100.00		
Total this Change Order		480,100.00		

Contingency Allowance Adjustment Log	
Original Contingency Allowance Amount	260,000.00
Adjustment to Contingency Allowance from previous Change Orders	0.00
Adjustment to Contingency Allowance this Change Order	290,000.00
Balance remaining in Contingency Allowance	550,000.00

Elkhart Community Schools
Proposed School Fundraising Activities
February 10, 2015 Meeting of Board of School Trustees

School/Organization	Fundraising Activity Description/Purpose	Date(s) of Activity	Sponsor(s)
Beardsley Student Council	Students will have a penny war . Students will also be given a box to collect money from relatives for the cause as well. Money will be donated to Pennies for Patients Society.	3/16/2015-4/1/2015	Michelle Atayde
Beck Student Council	Students will have a penny war to raise money for the Lymphoma/Leukemia Foundation.	2/17/2015-	2/27/2015
Beck Grades 3-6	Students will take home booklets and gather names and addresses of family members. For every booklet returned, the school will receive \$5.50. Booklets gathered will be returned to Reading for Education. Reading for Education will then send offers to families to purchase educational items from their company. Proceeds from this activity will be used to purchase ISTEP snacks and T-shirts.	2/12/2015 - 3/12/2015	JeNeva Adams, Christie Heerschop and Tracey Kizyma
Bristol Student Council	Students will take orders for Jumbo Jelly Beans. Product will be picked up after school by students to deliver. Funds will be used to purchase T-shirts for student council members.	2/16/2015-3/2/2015	Nicole King
Eastwood Staff	Staff will pay \$1.00 to wear jeans on non-pay Fridays. Proceeds will be used to purchase a swing for the special needs class.	2/16/2015 - 6/4/2015	Nicole Gernand
West Side NJHS	Student's will participate in a money war. Proceeds will be donated to the Leukemia and Lymphoma Society	3/16/2015-3/20/2015	Heather Kidder
Central Golf Team	Students will solicit pledges for a golf Drive-a-thon. Patrons can either pledge a certain amount per yard the ball is driven or offer a donation. Proceeds will be used to pay for uniforms, equipment and nets.	3/1/2015-3/30/2015	Scott Sekal
Central Girls Basketball Team	Team members will sell water during graduation. Proceeds will be used for summer tournaments.	6/14/2015	William Coatie
Memorial Military Club	On February 19, 2015, everyone in the building is being encouraged to wear camouflage. Students will be asked to make a donation which will go to the Wall of Heros.	2/19/2015	Andre Tchakerian

Memorial Choral Department	Students will be selling a variety of edible items from a catalog. Proceeds will be used for music, props, Madrigal Dinner, and food/supplies for choirs at off campus events	2/18/2015- 2/27/2015	Megan Farison & David Brennan

PURCHASING AUTHORITY AND BIDDING REQUIREMENTS

The Director of Business Operations is the designated purchasing agent for Elkhart Community Schools. The corporation Treasurer or Deputy Treasurer are authorized to act as purchasing agent in the event of the absence of the Director of Business Operations. **The Senior Director of Technology is authorized to serve as the designated purchasing agent for corporation technology needs.**

All expenditures must be approved by the purchasing agent prior to being made.

For purchases of supplies and/or materials under \$50,000, the purchasing agent may purchase such supplies or materials on the open market for the best value and price without soliciting bids, proposals, or quotations.

For purchases of supplies and/or materials of at least \$50,000 and not more than \$150,000, the purchasing agent must invite quotations from at least three suppliers known to deal in the supplies to be purchased. Such invitations shall be made at least seven days before the fixed date for receiving the quotations. If a satisfactory quotation is received, the purchasing agent shall award the contract to the lowest responsible and responsive offeror. The purchasing agent may reject all quotations received if none are responsive and/or responsible. If the purchasing agent does not receive a responsive and/or responsible quotation, the purchase may be made by following the process for purchases under \$50,000.

If the cost of the items purchased is in excess of the legal limit, as set forth in I.C. 5-22-8-1.2 & 3, specifications must be prepared describing the kind, quantity and quality of all materials, equipment, goods and supplies which may be needed for a designated period. The purchasing agent shall give notice of the time and place of receiving bids by publication by two insertions in each of two newspapers, in accordance with I.C. 5-3-1, and said notice shall appear at least ten days prior to receiving of bids. If no valid bid is received therefore, or for any item thereof, the Board may approve the purchase of such item or items on the open market.

The purchasing agent will recommend the lowest responsible and responsive bid. Preference will be given to the school community bidder and then to the state bidder provided there are identical bids, and service and quality are equal. Normally, supplies and materials will be purchased from stores and business houses ~~that~~ **which** regularly have in stock the merchandise under consideration.

Legal Reference: I.C. 5-22-8-2
I.C. 5-22-8-3

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

Regular Board of School Trustees' Meetings
2015-2016

Regular meetings will be held at 7:00 p.m. in the J. C. Rice Educational Services Center, 2720 California Road, Elkhart, Indiana unless otherwise noted.

A public work session is held at 5:30 p.m. preceding each regular meeting in the J. C. Rice Educational Services Center, 2720 California Road, Elkhart, Indiana unless otherwise noted

July	14, 2015		January	12, 2016	Osolo
July	28, 2015		January	26, 2016	
August	11, 2015		February	9, 2016	
August	25, 2015		February	23, 2016	Pierre Moran
September	8, 2015		March	8, 2016	
September	22, 2015		March	22, 2016	
October	13, 2015	Mary Beck	April	12, 2016	Central
October	27, 2015		April	26, 2016	
November	10, 2015		May	10, 2016	
November	24, 2015	Eastwood	May	24, 2016	Riverview
December	8, 2015		June	14, 2016	
December	21, 2015	7:00 a.m.	June	28, 2016	

Any changes to the regular meeting schedule will be determined by Board action and special notice of any variance in date, time, or location will be posted and mailed to persons who have requested the same.

Public Work Sessions
2015-2016

Public work sessions will be held at 7:00 a.m. in the J. C. Rice Educational Services Center, 2720 California Road, Elkhart.

July	21, 2015	January 21 & 22, 2016 – Annual Board Retreat
August	18, 2015	February 16, 2016
September	15, 2015	March 15, 2016
November	17, 2015	April 19, 2016
December	21, 2015	May 17, 2016
		June 21, 2016



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ELKHART CENTRAL HIGH SCHOOL
Elkhart Community Schools
One Blazer Boulevard, Elkhart, IN 46516-4565
(574) 295-4700 / 4712 fax
www.elkhart.k12.in.us

To: Grant Committee

From : Frank Serge

RE: Grant to the Elkhart Municipal Band Foundation Fund

Date: February 3, 2015

Due to the sudden and unexpected transition in our band directorship, Mr. Burton was not aware of the grant approval process. Mr. Burton applied for a grant of \$9,000 to the Foundation and received \$6,000 for his efforts.

We are very sorry for not following the proper process, but due to the rapid and necessary transition in the program, this unfortunate error was made.

FS/sf



Grant Approval Form

DATE:

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM:

SCHOOL /ENTITY APPLYING: **RFA Read** **YES** **NO**

NAME OF ADMINISTRATOR APPROVING APPLICATION:

GRANT TITLE:

ENTITY APPLYING TO:

GRANT AMOUNT: **GRANT SUBMISSION DEADLINE:**

EXPLANATION OF GRANT:

IF PART OF GRANT, NOTIFY:

- | | | |
|--|--|----------------------------------|
| DIRECTOR OF TECHNOLOGY | <input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A | DATE <input type="text"/> |
| DIRECTOR OF SAFETY AND SECURITY | <input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A | DATE <input type="text"/> |
| DIRECTOR OF STUDENT SERVICES | <input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A | DATE <input type="text"/> |
| DIRECTOR OF FOOD SERVICES | <input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A | DATE <input type="text"/> |

SUSTAINABILITY PLAN:

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

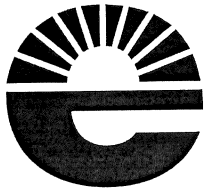
BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL

Explanation of the grant:

Our proposal will help to develop two aspects of the Central High School Band. First, we would like to reinstate our winter percussion program. The Elkhart Central High School Winter Percussion is an essential program for developing student abilities in the area of musical performance. In recent years, the success of the winter percussion ensembles has helped to elevate the level of performance in the Central High School Marching Band. Through participation in Winter Percussion hundreds of Elkhart Central High School students have developed important life skills which have helped to make them successful adults. Students are taught problem solving techniques, leadership skills, self-discipline, and organization skills as they perfect performance technique on their drums & mallets. If we are fortunate to receive this grant, we can continue to offer students the highest level of performance materials and help improve retention and student participation in the Central Marching Band in the future. The Winter Drumline did not compete last year due to lack of funds available. We hope to reintroduce this activity for our students this winter. We presently have 25 percussionists in our fall marching band and anticipate a great number of those students will compete with our Winter Drumline.

Secondly, we would like to purchase instruments for our marching band which we cannot afford given our present yearly allotment of funds from the Elkhart Community Schools. Our priority in recent years has been to purchase instruments to develop our Concert Band program at Central. Many of the Central High School instruments are beginning to age and we are working to purchase equipment on a yearly basis which will allow for the highest level of performance for our students. Unfortunately, by purchasing new instruments for the concert band, we have placed the marching band equipment as a secondary priority and many of our marching instruments are very old. We would like to also propose a purchase of additional marching band instruments to allow for better instruction/performance of our low brass students.



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BRISTOL ELEMENTARY SCHOOL
Elkhart Community Schools
705 Indiana Avenue, Bristol, IN 46507-9458
(574) 848-7421 / 7422 fax
www.elkhart.k12.in.us

Dear Board of School Trustees,

On January 25, 2015 I was given notice that Mr. Jason Hite, a 5th grade teacher at Bristol, was awarded a grant from the Elkhart Education Foundation. The grant entitled "MobyMax Initiative" was approved for \$2,781.23.

On October 29, 2014 Mr. Hite sent a draft of the grant proposal to me for review and approval. At this time I reviewed the proposal and gave Mr. Hite permission to submit. In the Grant Application Packet for Teachers (supplied by the Elkhart Education Foundation), page 2 states that grants were to be submitted to the School Board for formal acceptance on January 13, 2015 by the EFF. With that being said, I did not submit a grant approval request in October with the understanding that it was to be done in January by the EFF.

Please accept my apology for the misunderstanding. It is always my intention to follow all guidelines set forth by the Board of School Trustees in regards to grants. I am very grateful that the Elkhart Education Foundation exists and will do everything within my power to build a strong collaborative relationship.

Sincerely,

Mrs. Melissa Jennette, Principal



Grant Approval Form

DATE: 1/29/2015

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM: Jason Hite

SCHOOL /ENTITY APPLYING: Bristol **RFA Read** **YES** **NO**

NAME OF ADMINISTRATOR APPROVING APPLICATION: Melissa Jennette

GRANT TITLE: MobyMax Initiative

ENTITY APPLYING TO: Elkhart Education Foundation

GRANT AMOUNT: \$2,303.23 **GRANT SUBMISSION DEADLINE:** 11/1/2014

EXPLANATION OF GRANT:

Our campus has three main goals of improving math, reading, and writing scores. MobyMax is a program that allows students to have individual educational plans that address these areas.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY	<input type="checkbox"/> YES <input type="checkbox"/> N/A	DATE MobyMax is u
DIRECTOR OF SAFETY AND SECURITY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE
DIRECTOR OF STUDENT SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE
DIRECTOR OF FOOD SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE

SUSTAINABILITY PLAN:

The MobyMax Initiative will continue as long as the life of the tablets. The recurring costs will be renewing the annual subscription price. The program will be funded the the PTO in the future.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

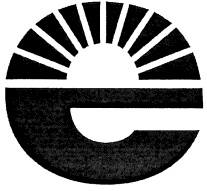
To purchase 24 MobyMax Tablets, 2 mobile tablet docking stations and a one-year subscription.

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Jason Hite/Melissa Jennette

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL



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RIVERVIEW ELEMENTARY SCHOOL
Elkhart Community Schools
2509 Wood Street, Elkhart, IN 46516-5037
(574) 295-4850 / 4901 fax
www.elkhart.k12.in.us

January 30, 2015

Dear Members of the Elkhart Community Schools Board of Trustees,

Douglas Hunnings, sixth grade teacher at Riverview, submitted a grant to the Elkhart Education Foundation in early October, 2014. Douglas recently received notification that his grant has been awarded by the Foundation. Unfortunately, that award is now at risk due to my lapse in requesting prior approval from the school board. This lapse was not intentional and was a result of my confusion regarding grant proposals made to the Elkhart Education Foundation.

I am deeply regretful and embarrassed by this oversight in my responsibility to the school board and am hoping Douglas and his students will not bear the burden of that mistake. I am asking the board to approve acceptance of this award without the required prior approval in order for Douglas to move forward on his worthwhile project.

Respectfully,

Barbara Cripe
Principal, Riverview Elementary School



**Elkhart
Community Schools**

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Grant Approval Form

DATE:

1/30/2015

TO:

Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM:

Douglas Hunnings

SCHOOL /ENTITY APPLYING:

Riverview Elementary

RFA Read YES NO

NAME OF ADMINISTRATOR APPROVING APPLICATION:

Barb Cripe

GRANT TITLE:

Going Green in E-8

ENTITY APPLYING TO:

Elkhart Education Foundation

GRANT AMOUNT:

\$621.60

GRANT SUBMISSION DEADLINE:

11/1/2014

EXPLANATION OF GRANT:

Please see attached explanation of grant.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY

YES N/A

DATE

DIRECTOR OF SAFETY AND SECURITY

YES N/A

DATE

DIRECTOR OF STUDENT SERVICES

YES N/A

DATE

DIRECTOR OF FOOD SERVICES

YES N/A

DATE

SUSTAINABILITY PLAN:

I would use this project as a kick off to the energy unit each year. The recurring costs would be if I needed to replace materials after being used multiple times. The teachers' demonstration tools need not be replaced.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

To purchase materials from Education Innovation company-used in Mr. Hunnings' classroom

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Douglas Hunnings

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL

Explanation of Grant:

By completing this project, my goal is to see student achievement in, not only their science content, but in their literacy and math as well. Engineering is an excellent avenue to take when trying to also prepare my students to be college and career readiness! I do know that a district and campus goal is to guide our students to be college and career ready, so this project will help push my students further to this goal. This project will involved problem solving as well, which is a campus and district goal.

By doing this project, my students will be able to:

- Compare and Contrast energy efficient items to non efficient items.
- Explain the importance of energy conservation.
- Create prototypes of energy efficient equipment.
Create and perform a commercial, persuading people to buy their product.

With the grant funds, I would purchase various Green Science Kits from Educational Innovations. There are four specific kits: Windmill Generator, Dynamo Torch, Tin Can Robot, and Amphibian Rover. I would be able to purchase multiple sets and use them each year.

*I would start once we started the SEPUP Energy Unit as my hook/engagement piece.

*I would have the students research the difference between energy efficient and non-energy efficient.

*If possible, I would arrange for an energy conservation person to come speak to the class.

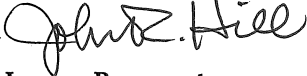
*Students would explore and build with the kits.

*Once the kits are completed, they would create a "commercial" trying to persuade people to buy their "Green" Item, which will be one of the kits.

*As a culminating activity, I would have the students write letters to the local and state government to explain the benefits and needs to be more energy efficient.

-This project is innovative because it provides students to hands on, real life, problem based experience. This also provides students a unique and creative way to learn about Energy, which is one of the main standards for 6th grade science.

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

DATE: February 5, 2015
 TO: Dr. Robert Haworth, Superintendent
 FROM: Dr. John Hill 
 RE: **Conference Leave Requests**
February 10, 2015 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
<p>ADVANCED PLACEMENT (AP) COMPUTER SCIENCE SUMMIT</p> <p>Participation in this conference will provide information specifically geared towards the Computer Science Advanced Placement (AP) test and how it is graded. This information will be used to better prepare students for the AP test.</p> <p>Hammond, IN</p> <p>February 17, 2015 (1 day's absence)</p> <p style="text-align: center;">JILL HALLORAN-BARNES - CENTRAL (1-1)</p>	\$0.00	\$85.00
<p>INDIANA ASSOCIATION OF CAREER AND TECHNICAL EDUCATION (IACTE) MEETING</p> <p>This meeting will provide information and training relevant to directors of area career centers.</p> <p>Indianapolis, IN</p> <p>February 17, 2015 (1 day's absence)</p> <p style="text-align: center;">DAVID BENAK - EACC (2-10)</p>	\$350.00	\$0.00
<p>ADULT NUMERACY INSTITUTE</p> <p>Participation in this institute will provide an opportunity for adult education teachers to partake in a proven and effective national initiative and improve the quality of numeracy instruction in Indiana.</p> <p>Indianapolis, IN</p> <p>February 19 - 20, 2015 (2 day's absence)</p> <p style="text-align: center;">TRICIA PAYNE - ADULT EDUCATION (0-0)</p>	\$294.96	\$0.00
<p>PHOTOGRAPHERS CREATIVE REVOLUTION</p> <p>This workshop will provide photography and Photoshop information which will be utilized to help students with school projects.</p> <p>Indianapolis, IN</p> <p>February 23, 2015 (1 day's absence)</p> <p style="text-align: center;">NICO VALENTIJN - CENTRAL (0-0)</p>	\$294.50	\$85.00

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
<p>TIMESAVING STRATEGIES TO INTEGRATE YOUR SLP INTERVENTIONS INTO CLASSROOMS: MOVING FROM A CASELOAD TO A WORKLOAD APPROACH</p> <p>This conference is specifically designed for Speech-Language Pathologists serving students from kindergarten to grade 12 and will focus on practical ways SLPs can collaborate with teachers, the RTI team, general education teachers, and others.</p> <p>Indianapolis, IN</p> <p>February 23, 2015 (1 day's absence)</p> <p>NICOLE SPEAR - DALY/STUDENT SERVICES (0-0)</p>	\$339.13	\$0.00
<p>INDIANA SCHOOL SAFETY SPECIALIST ACADEMY</p> <p>This training is provided by the School Safety Specialist Academy and will count towards training required by the State for the School Safety Specialist Certification renewal.</p> <p>Grainger, IN</p> <p>February 27, 2015 (1 day's absence)</p> <p>KEVIN BEVERIDGE - EASTWOOD (1-0)</p>	\$0.00	\$0.00
<p>NATIONAL SCIENCE TEACHERS ASSOCIATION (NSTA) SCIENCE CONFERENCE</p> <p>This conference is designed for teachers to explore lessons and student engagement activities as well as professional development opportunities centered on science, technology, engineering, and mathematics topics and careers.</p> <p>Chicago, IL</p> <p>March 12 - 15, 2015 (1 day's absence)</p> <p>NATHAN GEISE - ROOSEVELT (0-0)</p> <p>KASEY GRABER - ROOSEVELT (0-0)</p> <p>JUSTIN HIGGINS - ROOSEVELT (0-0)</p> <p>DOUGLAS HUNNINGS - RIVERVIEW (0-0)</p> <p>ANNETTE KAUFMAN - ROOSEVELT (1-1)</p> <p>MORGAN MINISEE-LOWE - ROOSEVELT (1-1)</p> <p>JOHN MORAN - ETHOS (1-3)</p> <p>MELISSA MOREY - ROOSEVELT (0-0)</p> <p>AANIKA PAPET - ROOSEVELT (0-0)</p> <p>JENNIFER PUMMILL - ROOSEVELT (0-0)</p> <p>JILL ROBISON - ROOSEVELT (0-0)</p> <p>MORGAN STEVENS - ROOSEVELT (0-0)</p>	\$5,613.00	\$1,190.00

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
<p>ADVANCED PLACEMENT TRAINING AND INCENTIVE PROGRAM INDIANA (TIP-IN) MOCK EXAM GRADING</p> <p>This workshop will provide an opportunity for teachers to deepen their understanding of the redesigned exam in order to better prepare students for AP exams.</p> <p>Lawrence, IN</p> <p>March 13 - 14, 2015 (1 day's absence)</p> <p>SARAH BERTCH - CENTRAL (0-0)</p> <p>ERICA SHANNON - MEMORIAL (1-1)</p> <p>LESLIE SMITH - CENTRAL (1-1)</p>	\$0.00	\$255.00
<p>CONSERVATORY LAB SCHOOL VISIT AND CONCERT AT LONGY SCHOOL OF MUSIC</p> <p>This trip will include classroom visits at the Conservatory Lab Charter School, particularly the el sistema inspired music classes and rehearsals. In addition, they will be attending the rehearsal and concert performance of the Longy Conservatory of Music "Side-by-Side" Concert held at Harvard University for the el sistema inspired program students from the greater Boston area schools.</p> <p>Boston, MA</p> <p>March 18 - 25, 2015 (3 day's absence)</p> <p>CHRIS BEYER - ROOSEVELT (1-1)</p> <p>JOHN HILL - ESC (1-1)</p> <p>TODD NEUENSCHWANDER - ROOSEVELT (1-1)</p> <p>SUZANNE SHAFFER - ROOSEVELT (1-1)</p> <p>BRAD SHEPPARD - ESC (3-4)</p> <p>TESSA SUTTON - ROOSEVELT (3-7)</p>	\$1,944.58	\$765.00
<p>WE GOTTA REACH'EM TO TEACH'EM</p> <p>This wild and highly interactive workshop models a tool-box approach meant to powerfully showcase evidence-based strategies which will strategically and joyfully increase student growth potentiality across every subset of the classroom population.</p> <p>Merriville, IN</p> <p>March 20, 2015 (1 day's absence)</p> <p>SARAH PATTE - WEST SIDE (0-0)</p> <p>MARILYN TORRES - WEST SIDE (1-3)</p>	\$571.00	\$85.00

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
<p>INFOGRAPHICS BOOT CAMP FOR PUBLIC RELATIONS AND CORPORATE COMMUNICATORS</p> <p>This is a practical, how-to workshop about today's most important communication tools and will help tell your data-driven story visually in the strongest possible way; kick start your knowledge of infographics; present your message in a compelling, powerful, and straightforward design; and learn the secrets of elegant, effective, and accurate infographics.</p> <p>Chicago, IL</p> <p>March 31, 2015 (1 day's absence)</p> <p>SHAWN HANNON - ESC (0-0)</p>	\$974.50	\$0.00
<p>NATIONAL COUNCIL ON EXCEPTIONAL CHILDREN</p> <p>Mr. England is currently the president elect for Indiana and will be presenting at the student services meeting. This years topics include special needs, high ability, as well as general education.</p> <p>San Diego, CA</p> <p>April 7 - 10, 2015 (4 day's absence)</p> <p>ANTHONY ENGLAND - ESC (1-1)</p>	\$0.00	\$0.00
<p>2015 INDIANA SUMMIT ON OUT-OF-SCHOOL LEARNING</p> <p>This conference will provide an opportunity to listen to top-notch speakers and attend a wide range of break-out sessions/workshops with practical tools and best practices for out-of-school time providers, schools, and partners including: Exciting Curriculum and Activities for K-12 Youth; Funding, Partnerships, and Sustainability; Leadership with Youth, Staff, Families, and Community; Advocacy and Communications; Strategic Planning and Evaluation; and Health and Safety.</p> <p>Indianapolis, IN</p> <p>April 13 - 14, 2015 (2 day's absence)</p> <p>NINA SWARTZLANDER - MONGER (2-5)</p>	\$602.86	\$170.00
<p>ADVANCED PLACEMENT TRAINING AND INCENTIVE PROGRAM INDIANA (TIP-IN) MOCK EXAM GRADING</p> <p>The workshop will provide an opportunity for teachers to deepen their understanding of the redesigned exam in order to better prepare students for the AP exam.</p> <p>Lebanon, IN</p> <p>April 17, 2-015 (1 day's absence)</p> <p>TINA DAVIDHIZAR - MEMORIAL (1-1)</p> <p>JILL HALLORAN- BARNES - CENTRAL (2-2)</p>	\$0.00	\$170.00

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
AUTOMECHANICS TRAINING SEMINAR This seminar will include over 100 management, technical, and education workshops developed specifically for professionals and educators in the auto repair and collision repair fields. Chicago, IL April 24 - 26, 2015 (1 day's absence) ZENO LADAS - EACC (0-0) JAIME STITH - EACC (2-4)	\$2,066.00	\$0.00
LEADERSHIP DEVELOPMENT PRESENTATION OF PROGRAM IMPROVEMENT PROJECTS (PIP) Mr. Kovach will be making a presentation regarding our Program Improvement Project which involves improving attendance for the Elkhart Area Career Center and West Side Middle School. West Lafayette, IN May 7 - 8, 2015 (1 day's absence) WILLIAM KOVACH - EACC (4-16)	\$279.40	\$0.00
ADVANCED PLACEMENT READING CALCULUS Ms. Halloran-Barnes has been asked to be a reader for the AP Calculus test which will give her additional knowledge she can use to help prepare students for the advanced placement test. Kansas City, MO June 1 - 9, 2015 (5 day's absence) JILL HALLORAN-BARNES - CENTRAL (3-3)	\$0.00	\$0.00
TOTAL	\$12,979.93	\$2,720.00
2014 YEAR-TO-DATE GENERAL FUNDS	\$33,623.70	\$5,135.00
2015 YEAR-TO-DATE GENERAL FUNDS	\$1,237.79	\$340.00
2014 YEAR-TO-DATE OTHER FUNDS	\$169,312.37	\$14,490.00
2014 YEAR-TO-DATE ADJUSTMENTS	(\$7,035.40)	(\$680.00)
2015 YEAR-TO-DATE OTHER FUNDS	\$15,014.19	\$850.00
2015 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
GRAND TOTAL	\$212,152.65	\$20,135.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school yr.)



Date: February 10, 2015
To: Dr. Robert Haworth
From: Mr. W. Douglas Thorne
Subject: Personnel Recommendations

Certified

a. **Resignation** – We report the resignation of the following employees:

Deanne Anadon Began: 1/25/00	Career Center/Adult Education Resign: 3/20/15
Lisa Dercach Began: 1/8/06	Osolo/Interventions Resign: 1/13/15

b. **Maternity Leave** – We recommend a maternity leave for the following employees:

Allison DeShone Begin: 3/10/15	Daly/Grade 2 End: 3/27/15
Katherine Wilhelm Begin: 2/23/15	Hawthorne/Grade 1 End: 3/6/15

c. **Health Leave** – We recommend a health leave for the following employees:

Theresa Holmes Begin: 1/30/15 PM	Beck/Grade 1 End: 6/5/15
Martin McCrindle Begin: 8/4/15	Career Center/Public Safety End: 6/1/16

Classified

a. **New Employees** - We recommend regular employment for the following classified employees:

Kutrina Butler Began: 11/4/14	Tipton/Paraprofessional PE: 1/27/15
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Christina Cornell Began: 11/3/14	Cleveland/Secretary PE: 1/26/15
Yvonne Curtis Began: 11/13/14	Pierre Moran/Food Services PE: 2/3/15
Corey Gregory Began: 11/10/14	Pierre Moran/Paraprofessional PE: 2/2/15
Brandy Grenert Began: 11/3/14	Cleveland/Food Services PE: 1/26/15
Pamela Squibb Began: 11/14/14	Transportation/Bus Driver Unassigned PE: 2/4/15
Jakia Tyson Began: 11/3/14	Beardsley/Food Service PE: 1/26/15
Roxanna Wade Began: 11/3/14	Career Center/Paraprofessional PE: 1/26/15
Deidre Wright Began: 11/10/14	Transportation/Bus Driver Unassigned PE: 2/2/15

b. Resignation – We report the resignation of the following classified employees:

Norman Anderson Began: 8/22/03	Bristol/Custodian Resign: 2/27/15
Dorrene Johnson Began: 8/10/11	Beck/Parent Support Resign: 2/5/15
Theodora Martin Began: 3/17/14	Monger/Paraprofessional Resign: 2/20/15
Elvira Oliver Began: 5/12/14	Transportation/Bus Driver Unassigned Resign: 1/30/15
Emily Toledo Began: 9/3/13	Hawthorne/Paraprofessional Resign: 2/6/15

c. Retirement – We report the retirement of the following classified employee:

Robert Fink Began: 12/8/97	Transportation/Bus Driver Retire: 1/30/15 17 Years of Service
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d. Termination - We recommend the termination of the following classified employee:

Kathy Wentzel Began: 8/15/07	Transportation/Bus Driver Terminated: 1/30/15 Board Policy GDPD Section 1 a,b,f,g
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